**Ann Nolan**  
Sometown, MN | (Available to Relocate) | Phone: (555) 555-5555  
someone@somedomain.com

**EXPERIENCED REPORTER**NEWS | SPORTS | BUSINESS | EDUCATION | LIFESTYLE FEATURES

* Dedicated reporter with a nose for news, a passion for community journalism and a reputation for impeccable ethics.
* Six-year record of commended performance as a staff reporter for print and online editions of local daily newspapers with circulations of up to 275,000.
* Adept storyteller who treats news, features and other events with equal passion and thrives within the deadline-intensive, 24x7 newsroom environment.

**Professional Experience**

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| *EAGLE LAKE REVIEW* -- Eagle Lake, MN | **Staff Reporter**, 2008 to 2009 |
| *FERGUS FALLS JOURNAL* -- Fergus Falls, MN | **Staff Reporter**, 2003 to 2008 |

* Covered a range of areas (e.g., news, sports, business, education, healthcare, lifestyle, travel) as a full-time general assignment reporter (and photographer) for local dailies.
* Consistently singled out as one of the most prolific writers and productive story contributors among reporting staff at both papers. Never failed to meet a deadline.
* Provided complete, accurate and compelling coverage of both anticipated and spontaneous news for print and online media.

**Internships**

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| *THE STAR TRIBUNE* -- Minneapolis, MN | **Intern,** 2003 |
| *ABC UNIVERSITY* -- Minneapolis, MN | **Public Information Intern,** 2002 |

* Interned at Minneapolis' major daily and at the Public Information Department of the University of Minnesota during junior and senior years.
* Fulfilled multifaceted duties that included reporting, news/feature writing, researching, fact-checking, proofreading and headline/cutline writing.

**Education**  
*ABC UNIVERSITY* -- Minneapolis, MN  
**BA in Journalism**, 2003  
*CONCURRENT EMPLOYMENT:* Served as **Assistant Editor** and **Staff Reporter** for university newspaper (The Minnesota Daily) throughout college career (1999 to 2003).  
  
**Key Skills**

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| * Community Journalism * Multimedia Reporting * News Writing * Sports Writing * Business Writing | * AP Style * Photojournalism * Columns/Op Ed Pieces * Proofreading / Editing * Research & Fact-Checking |

**Technology Summary**

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| * Windows & Mac OS Platforms * MS Office (Word, Excel, PowerPoint) | * Digital & 35mm Cameras |